

# Code of Conduct

## for Corporate Social Responsibility

### 1 Basic Understanding of Social Responsibility in Corporate Management

A mutual, basic understanding of social responsibility in corporate management forms the basis of this CoC. This means esd electronics assumes responsibility by bearing in mind the consequences of its business decisions and actions on economic, technological, social and environmental levels and brings about an appropriate balance of interests. esd electronics voluntarily contributes to the wellbeing and long-term development of a global society at every point it can at the locations where it is in business. esd electronics is geared towards universally held ethical values and principals, especially integrity, honesty and respect of human dignity.

### 2 Where the CoC applies

2.1 This CoC is in effect for all of esd electronics' branches and business units worldwide.

2.2 esd electronics commits to promoting adherence to the content of this CoC at every point it can for its suppliers and in other parts of the value chain.

### 3 Core Values for Social Responsibility in Corporate Management

esd electronics will proactively work to ensure that the values mentioned below are put into practice and adhered to both now and in the future.

#### 3.1 Adherence to Laws

esd electronics will abide by the laws in effect and other legal requirements of the countries where it is in business. For countries that have a weak institutional framework, esd electronics will carefully examine what good company

practices from their home country should be applied to enable supportive, responsible company management.

#### 3.2 Integrity and Organizational Governance

3.2.1 esd electronics gears its activities towards universally held ethical values and principals, especially integrity, honesty, respect of human dignity, openness and non-discrimination based on religion, ideology, gender and ethnicity.

3.2.2 esd electronics rejects corruption and bribery. It uses suitable means to promote transparency, trading with integrity, responsible leadership and company accountability.

3.2.3 esd electronics pursues clean and recognized business practices and fair competition. In regard to competition, it focuses on professional behavior and high standards of quality for work. It fosters partnership and trusting interaction with the supervisory authorities.

#### 3.3 Consumer Interests

To the extent consumer interests are affected, esd electronics abides by regulations that protect the consumer, as well as appropriate sales, marketing and information practices. Groups that are in special need of protection (e.g. protection of minors) will receive special attention.

#### 3.4 Communication

esd electronics will communicate in an open way and is oriented towards dialogue about the requirements of this CoC and about its implementation among employees, clients, suppliers and other stakeholders. Every document and all information will be duly produced. They will not be unfairly changed or destroyed. They will be properly stored. Company secrets and partner's business information will be handled sensitively and will be kept in confidence.

### 3.5 Human Rights

esd electronics is committed to promote human rights. It respects human rights, especially those named in the following:

#### 3.5.1 Privacy

Protection of privacy.

#### 3.5.2 Health and Safety

Ensuring health and work safety, especially the guarantee of a safe and health-promoting work environment, avoiding accidents and injuries.

#### 3.5.3 Harassment

Employee protection against bodily punishment and against physical, sexual, psychological or verbal harassment or abuse.

#### 3.5.4 Freedom of Conscience

Protection and guarantee of the right to freedom of conscience and freedom of expression.

### 3.6 Working Conditions

esd electronics abides by the following core work standards:

#### 3.6.1 Child Labor

The prohibition of child labor, i.e. the employment of persons younger than 15 years old, as long as the local legal requirements do not specify a higher age limit and as long as no exceptions are permitted.

#### 3.6.2 Forced Labor

The prohibition of forced labor of any kind.

#### 3.6.3 Wage Compensation

Work standards concerning compensation, especially in regard to the level of compensation as stated in the laws and requirements that are in force.

#### 3.6.4 Employee Rights

Respecting the rights of the employee to freedom of association, freedom of assembly and collective bargaining, as long as this is legally permitted and possible in the respective country.

### 3.6.5 Prohibition of Discrimination

Treatment of all employees in a non-discriminatory fashion.

### 3.7 Hours of Work

esd electronics abides by work standards concerning the longest permitted time of work.

### 3.8 Environmental Protection

esd electronics fulfills the requirements and the standards for environmental protection that affect their operations and acts in an environmentally conscious way at all locations where it is in operation. esd electronics also uses natural resources responsibly.

### 3.9 Civic Commitment

esd electronics contributes to the social and economic development of the countries and regions where it is in business and promotes appropriate, volunteer activities by its employees.

## 4 Implementation and Application

esd electronics will make every appropriate and reasonable effort to implement and to apply the principles and values described in this CoC both now and in the future.

Contractual partners will be informed about the basic measures upon request and within the scope of a reciprocal cooperation, so that it becomes observable how keeping these measures is fundamentally ensured. No right exists to disseminate operational, or business secrets related to competition or any other information that is in need of protection.

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